

**HART AREA PUBLIC LIBRARY
BOARD MINUTES
November 8, 2021 called to order at 6:07pm**

ROLL CALL: Paula Moul, Penny Burillo, Todd Metzler, Director Kathleen Rash, Assistant Director Susie Gray, Nancy Sterk, new board member Amanda Klotz. Absent: Juan Cortes. Guest City Manager Rob Splane.

APPROVAL OF AGENDA: Motion to approve the agenda by Burillo, support by Metzler. Motion carried.

PUBLIC COMMENT: Visit by Rob Splane, new Hart City manager. He'd like to drop by a few times a year to touch base.

GENERAL BUSINESS

APPROVAL OF MINUTES: Motion to approve the minutes by Burillo, support by Metzler. Motion carried.

REPORTS

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed report.

Motion was made by Metzler, with support by Burillo, to approve invoices and payments for October 2021. Motion carried.

Motion was made by Metzler, with support by Burillo, to accept financial reports for October 2021. Motion carried.

DIRECTOR'S REPORT: General discussion regarding the report.

CITY: Amanda Klotz is the new representative from the city of Hart, replacing Kris Trygstad. The Board was invited by the City Manager to join them and ride on the holiday parade float.

TOWNSHIP: Nothing to report.

Unfinished Business

1. Trustee Development - nothing specific this month in addition to director evaluation.
2. Contract Payments - ideas still needed. Email ideas to Director Rash. Work meeting scheduled for 5 PM Monday, January 10, 2021, prior to Board meeting.

New Business:

1. Circulation Policy: Motion by Metzler, support by Burillo, to accept the new Circulation Policy in its entirety, (Revised 11/8/2021). Motion carried.
2. Credit Card Acceptance - Resolution to Approve Payment by Credit Card Policy, Resolution 2021/22-3. Motion by Burillo, support by Metzler. Roll Call vote: Moul-yes, Metzler-yes, Klotz-yes, Burillo-yes, Sterk-yes. Motion carried.
3. Reinvestment of Cetera:
 - a. Depository and Investment Resolution, Resolution 2021/2022-4. Motion by Metzler, support by Klotz to approve Depository and Investment Resolution 2021/2022-4 addressing reinvestment of current funds. Roll Call vote: Moul-yes, Metzler-yes, Klotz-yes, Burillo-yes, Sterk-yes. Motion carried.
 - b. Motion by Burillo with support by Metzler to invest \$80,000 through West Shore Bank in the individual municipal bond for the Cook County Illinois School District No. 132 School Boards at a rate of 1.379% for three years. Roll Call vote: Moul-yes, Metzler-yes, Klotz-yes, Burillo-yes, Sterk-yes. Motion carried.
4. Director Evaluation - Closed Session: Motion by Burillo, support by Metzler, to move into closed session. Motion carried.

Motion to return to open session at 8:01 PM by Klotz, support by Burillo. Motion carried.

Regular meeting adjourned at 8:01 PM.

NEXT MEETING: December 13, 2021 at 6:00pm.

Respectfully submitted by Paula Moul, Secretary